

Personal Data Processing Conditions – SAS Return Project Scheme

Information on the Processing of Personal Data pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as the “GDPR”)

This document provides information on the processing of personal data of data subjects participating in the **Slovak Academy of Sciences Return Project Scheme for Parents Returning from Maternity and/or Parental Leave** (hereinafter referred to as the “**Return Project Scheme**”).

Its purpose is to fulfil the information obligation of the controller under the GDPR and to provide data subjects with clear and transparent information on what personal data are processed, for what purposes, on what legal basis, to whom the data may be disclosed, and what rights they have in relation to the processing of their personal data.

1. Data Controller

Name: **Slovak Academy of Sciences**

Registered Office: Štefánikova 49, 814 38 Bratislava, Slovak Republic

Company ID (ICO): 00037869

Website: www.sav.sk

2. Data Protection Officer

The Data Protection Officer supervises compliance with personal data protection rules and provides information concerning the processing of personal data. The Data Protection Officer may be contacted at: gdpr@urad.sav.sk

3. Purpose of the Processing of Personal Data

Your personal data are processed for the following purposes:

- administration of the Return Project Scheme,
- assessment of eligibility for participation in the Return Project Scheme,
- implementation of the Return Project Scheme, including the provision of financial support to eligible applicants,
- recording and documenting processes related to the Return Project Scheme,
- evaluation of the outcomes and impact of the Return Project Scheme.

4. Legal Basis for Processing

The legal basis for processing your personal data is the performance of a task carried out in the public interest pursuant to Article 6(1)(e) of the GDPR.

The public interest of the Slovak Academy of Sciences lies in ensuring the conditions necessary for fulfilling its statutory mission as the self-governing scientific institution of the Slovak Republic, whose activities, pursuant to Section 1(1) of Act No. 133/2002 Coll., are aimed at promoting the development of science, education, culture and the economy.

The Return Project Scheme constitutes a measure supporting the retention and return of qualified employees after maternity and/or parental leave, promotes equal opportunities in research, contributes to the continuity of research activities and supports the effective use of human resources.

5. Categories of Personal Data Processed

For the above purposes, we may process the following personal data:

- academic title, first name, surname and maiden name,
- contact details (e-mail address and telephone number),
- duration of maternity and/or parental leave and the date of its completion,
- information about the employer, including the name of the public research institution established by the Slovak Academy of Sciences where the applicant is employed,
- information contained in the research project where such information may indirectly identify the data subject.

Personal data are recorded and processed within the controller's information system. Access is restricted to authorised persons solely to the extent necessary for the performance of their work duties or assigned tasks.

6. Recipients of Personal Data

Your personal data may be disclosed to:

- authorised employees of the controller,
- third parties/processors (Article 4(8) GDPR), namely members and rapporteurs of ad hoc project evaluation committees established under the Return Project Scheme and members of the Slovak Academy of Sciences Equal Opportunities Committee who are not employees of the controller,
- public authorities where required by applicable legislation.

7. Transfers to Third Countries

Your personal data will not be transferred to countries outside the European Economic Area or to international organisations.

8. Data Retention Period

Your personal data will be retained for the period specified in the **Records Management Policy of the Slovak Academy of Sciences**.

9. Rights of the Data Subject

Under the GDPR, you have the right to:

- **access your personal data** (Article 15 GDPR) – to obtain confirmation as to whether your personal data are being processed and to receive a copy of the personal data held about you,
- **rectification** (Article 16 GDPR) – to request correction or completion of inaccurate or incomplete personal data,
- **erasure** (“right to be forgotten”) (Article 17 GDPR) – to request the deletion of your personal data where the conditions laid down in the GDPR are met,
- **restriction of processing** (Article 18 GDPR) – to request that the processing of your personal data be temporarily restricted in certain circumstances,
- **object to processing** (Article 21 GDPR) – to object to the processing of your personal data in cases provided for by the GDPR,
- **data portability** (Article 20 GDPR) – to receive your personal data in a structured, commonly used and machine-readable format or request that they be transmitted to another controller,
- **withdraw consent** (Article 7(3) GDPR), where processing is based on consent. Withdrawal of consent shall not affect the lawfulness of processing carried out before its withdrawal,
- **lodge a complaint** with a supervisory authority (Article 77 GDPR) if you believe that the processing of your personal data infringes the GDPR.

10. Supervisory Authority

The supervisory authority responsible for personal data protection is:

Office for Personal Data Protection of the Slovak Republic

Address: Galvaniho Business Centre II, Galvaniho 7/B, 821 04 Bratislava, Slovak Republic

Website: www.dataprotection.gov.sk

11. Automated Decision-Making

Your personal data are not subject to automated individual decision-making, including profiling, within the meaning of Article 22 of the GDPR.